

Cycle Mechanic Role | Freelance

Purpose: *Deliver Dr Bike Sessions (Cambridge-based)*
Reporting to: *Project Manager*

Role Purpose

To deliver Dr Bike sessions at workplaces, in the community, universities and public places. Employees or members of the public turn up to advertised sessions with their cycles for advice and handy tips.

Sessions should reflect a friendly, inclusive, and community-focused approach, encouraging ongoing engagement with cycling.

Delivery Locations

Dr Bike sessions are primarily delivered at the University of Cambridge.

We have a satellite site in Cambridge delivering Dr Bike sessions at the University of Cambridge. We are looking to recruit more freelance bike mechanics to join our team and grow our presence in Britain's cycling capital.

Key Responsibilities

Service Delivery

- Deliver professional Dr Bike sessions, including safety checks, basic adjustments, and minor repairs.
- Provide a welcoming and inclusive experience for all participants.
- Clearly explain any issues identified and offer practical advice on bike care and maintenance.
- Work efficiently to manage throughput while maintaining quality and safety.

Administration & Reporting

- Complete required session records, including bikes checked and parts used.
- Provide feedback on session delivery, common faults, and participant engagement.

Certification & Qualification

Essential

- Cytech Level 2, City & Guilds Level 2 in Cycle Mechanics, or equivalent professional experience.
- Strong understanding of bicycle safety checks and basic repair techniques.
- Knowledge of workshop and event-based health & safety practices.

Desirable

- First Aid certification.
- Experience working in mobile or event-based mechanic roles.

Experience, Skills & Values

Essential

- Practical experience as a cycle mechanic in a workshop, mobile, or community setting.
- Ability to diagnose and complete common repairs quickly and effectively.
- Strong communication skills, with the ability to explain mechanical issues in simple terms.
- Experience engaging with members of the public in a friendly and approachable manner.
- Ability to work independently and manage time effectively in busy environments.
- Flexible, proactive approach to varied working environments (including outdoors).
- Commitment to inclusion, accessibility, and community-focused service delivery.

Desirable

- Experience delivering Dr Bike sessions or similar public-facing cycling services.
- Experience working at community events, workplaces, or outreach programmes.

Timings Working Hours

- Primarily weekdays, with occasional weekend work as required.
- Dr Bike sessions typically range from 2 to 8 hours per day, depending on demand.

About Bikeworks

Bikeworks is London's leading inclusive cycling organisation, recognised nationally for using cycling as a tool for inclusion, wellbeing and opportunity. Founded in Tower Hamlets nearly 20 years ago, we deliver inclusive cycling clubs, adult and family cycle training (Bikeability/Cycle Skills), youth cycling in schools and communities, cycle maintenance courses, cargo cycle training, and our community health model Cycle Connect across East and Central London.

If you would like to discuss this role further, please contact mechanics@bikeworks.org.uk.